32 - OPERATION THEATRE ASSISTANT (OTA)

- He will supervise the working of staff in the operation theaters and recovery room. 1.
- He will be responsible for storage, maintenance and accounting of instruments tables and 2. other supplies belonging to the operation theatre and recovery room.
- He will take adequate precautions against fire and other hazards. 3.
- 4. He will keep the emergency outfit upto date and in proper working order in the theater.
- 5. He will supervise cleanliness and maintenance of operation theater
- He will ensure proper sterilization of instruments, linen and other appliances before use. 6.
- He will ensure testing of electrical instruments and fixtures by the electrician 7.

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- He will ensure aseptic technique in operation theatre. 8.
- 9. He will help in arranging conveyance of patients to and from the operation theatre.
- 10. He will maintain records relating to his work.
- He will do any other duty as may be assigned by the Hospital authority. 11.

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12. Any other job assigned by the Head of Office.

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